



CYNTHIA D. BANKS  
Chief Deputy

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COMMUNITY AND SENIOR SERVICES  
OF LOS ANGELES COUNTY

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3175 WEST SIXTH STREET • LOS ANGELES, CA 90020-1708 • (213) 738-2600 (213) 385-3893 FAX

*"To Enrich Lives Through Effective And Caring Service"*

BOARD OF SUPERVISORS

GLORIA MOLINA  
YVONNE BRATHWAITE BURKE  
ZEV YAROSLAVSKY  
DON KNABE  
MICHAEL D. ANTONOVICH

June 29, 2004

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**FISCAL YEAR 2003-04 OLDER AMERICANS ACT (OAA) TITLE III-E  
CONTRACT AMENDMENTS #2 & #3  
(ALL SUPERVISORIAL DISTRICTS) (3-VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Authorize the Director of CSS, or designee, to execute FY 2003-04 Titles III-E Contract award (#FC-0204-19) Amendment #2 (Attachment A), and (#FC-0204-19) Amendment #3 (Attachment B) between the County and the California Department of Aging (CDA), after County Counsel approval as to form.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS**

Each year the Department receives grant awards from the CDA for the OAA programs. On June 10, 2003 your Board authorized the acceptance of FY 2003-04 Older American Act funding. However, the June 10, 2003 Board letter did not specifically identify the contract number indicated above. In January, 2004, the Department was informed by the CDA that the execution of FY 2003-04 Title III-E contract award Amendments #2 and #3 were in jeopardy because the Title III-E contract package did not include a Board letter or resolution that specifically referenced the above contract number. This Board action is necessary to allow the Department to comply with the CDA requirement. Upon approval, the Department will submit both of the contract amendments to the CDA for execution.

The Honorable Board of Supervisors  
June 29, 2004  
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**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

With the recommended actions, current services, such as, respite care, caregiver support groups, community education, and caregiver trainings will continue with no interruption to clients.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cynthia D. Banks". The signature is fluid and cursive, with a long horizontal stroke at the end.

CYNTHIA D. BANKS  
Chief Deputy

Attachments (2)

c: David E. Janssen  
Raymond G. Fortner, Jr.  
Violet Varona-Lukens  
J. Tyler McCauley

CSS has revised its procedures in accordance with the CDA contract requirements and all funding recommendation Board letters will specify contract numbers and amounts.

Implementation of Strategic Plan Goals

The recommended actions promote the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness.

**FISCAL IMPACT/FINANCING**

The Title III-E contract award (#FC-02042-19) is a two-year agreement covering FY's 2002-03 and 2003-04. The total amount of the two-year agreement, which includes Amendment #1 (which has been executed), and Amendments #2 and #3 is \$5,453,750. In FY's 2002-03 and 2003-04, your Board authorized CSS to allocate a total of \$3,692,818 to provide Title III-E Family Caregiver Support Services.

The III-E contract award (#FC-0204-19) Amendments #2 and #3 provide an additional \$1,760,932. The CDA has granted CSS approval to rollover this amount to FY 2004-05. CSS will return to the Board at a later date with funding recommendations for the additional Title III-E funding.

There is no impact on the County general fund.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The CAO has reviewed and concurs with the recommended action. County Counsel has approved the attachments as to form.



AGREEMENT NUMBER	AMENDMENT NUMBER
FC-0204-19	3

1. This Agreement is entered into between the State Agency and the Contractor named below  
STATE AGENCY'S NAME  
California Department of Aging  
CONTRACTOR'S NAME  
Los Angeles County, Department of Community & Senior Citizens Services
2. The term of this Agreement is: July 1, 2002 through June 30, 2004
3. The maximum amount of this Agreement is: \$ 5,453,750.00
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

The Title III E Budget Display number FC-0204-19 amendment 3 is hereby attached and incorporated by reference and replaces all previous Budget Displays.

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.) Los Angeles County, Department of Community & Senior Citizens Services		Exempt per Mello-Granlund  Older Californians Act
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 3333 Wilshire Blvd., Suite 400, Los Angeles, California 90010		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Aging		<input type="checkbox"/> Exempt per _____
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Rachel de la Cruz, Manager, Contracts and Business Services Section		
ADDRESS 1600 K Street, Sacramento, CA 95814		

State of California  
California Department of Aging

Award # FC 0204-19  
Date: 01-Jul-02  
Amendment: 3  
Date: 09/31/2003

**Title III E Budget Display**  
**Los Angeles County, Dept. of Community and Senior Citizens Service**

**2002-2003**

<u>Family Caregiver Support</u>	<u>BASELINE</u>	<u>ONE-TIME ONLY</u>	<u>TOTAL</u>	<u>NET CHANGE</u>
Administration	186,284	13,251	199,535	0
Program	<u>818,007</u>	<u>1,220,296</u>	<u>2,038,303</u>	<u>-935,344</u>
Total Title III E	1,004,291	1,233,547	2,237,838	-935,344

**Comments:**

The maximum amount of Title III E expenditures  
allowable for supplemental services is: 596,757

The maximum amount of Title III E expenditures  
allowable for Grandparents is: 298,378

**2003-2004**

<u>Family Caregiver Support</u>	<u>BASELINE</u>	<u>ONE-TIME ONLY</u>	<u>TOTAL</u>	<u>NET CHANGE</u>
Administration	204,124	14,902	219,026	\$1,521
Program	<u>1,921,272</u>	<u>1,075,614</u>	<u>2,996,886</u>	<u>\$949,673</u>
Total Title III E	2,125,396	1,090,516	3,215,912	\$951,194

**Comments:**

The maximum amount of Title III E expenditures  
allowable for supplemental services is: 857,577

The maximum amount of Title III E expenditures  
allowable for Grandparents is: 428,788

<b>Total Net Change</b>				15,850
<b>Total Title III E Contract</b>			<b>5,453,750</b>	

AGREEMENT NUMBER	AMENDMENT NUMBER
FC-0204-19	2

- This Agreement is entered into between the State Agency and the Contractor named below  
STATE AGENCY'S NAME  
California Department of Aging  
CONTRACTOR'S NAME  
Los Angeles County, Department of Community & Senior Citizens Services
- The term of this Agreement is: July 1, 2002 through June 30, 2004
- The maximum amount \$ 5,437,900.00 of this Agreement is:
- The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

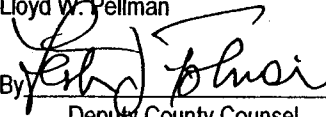
The Title III E Budget Display number FC-0204-19 amendment 2 is hereby attached and incorporated by reference and replaces all previous Budget Displays.

Article II Section K of the original contract is deleted.

Article II Section K, as reflected in Attachment 1, is added.

APPROVED AS TO FORM:

Lloyd W. Pellman

By   
Deputy County Counsel

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**CONTRACTOR**

CONTRACTOR'S NAME (If other than an individual, state whether a corporation, partnership, etc.)

Los Angeles County, Department of Community & Senior Citizens Services

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Melinda M. Fonseca, Interim Assistant Director

ADDRESS

3333 Wilshire Blvd., Suite 400, Los Angeles, California 90010

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Aging

BY (Authorized Signature)

DATE SIGNED (Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING

Rachel de la Cruz, Manager, Contracts and Business Services Section

ADDRESS

1600 K Street, Sacramento, CA 95814

CALIFORNIA  
Department of General Services  
Use Only

Exempt per Mello-Granlund

Older Californians Act

☐ Exempt per \_\_\_\_\_

State of California  
California Department of Aging

Award # FC 0204-19  
Date: 01-Jul-02  
Amendment: 2  
Date: 1-Apr-03

**Title III E Budget Display**  
**Los Angeles County, Dept. of Community and Senior Citizens Services**

**2002-2003**

<u>Family Caregiver Support</u>	<u>BASELINE</u>	<u>ONE-TIME ONLY</u>	<u>TOTAL</u>	<u>NET CHANGE</u>
Administration	186,284	13,251	199,535	
Program	<u>1,753,351</u>	<u>1,220,296</u>	<u>2,973,647</u>	
Total Title III E	1,939,635	1,233,547	3,173,182	

**Comments:**

The maximum amount of Title III E expenditures allowable for supplemental services is: 846,182

The maximum amount of Title III E expenditures allowable for Grandparents is: 423,091

**2003-2004**

<u>Family Caregiver Support</u>	<u>BASELINE</u>	<u>ONE-TIME ONLY</u>	<u>TOTAL</u>	<u>NET CHANGE</u>
Administration	204,124	13,381	217,505	\$217,505
Program	<u>1,921,272</u>	<u>125,941</u>	<u>2,047,213</u>	<u>\$2,047,213</u>
Total Title III E	2,125,396	139,322	2,264,718	\$2,264,718

**Comments:**

The maximum amount of Title III E expenditures allowable for supplemental services is: 603,925

The maximum amount of Title III E expenditures allowable for Grandparents is: 301,962

**Total Title III E Contract** **5,437,900**